

March 8th, 2021
City Council Meeting Minutes

The Enterprise City Council held a work-session from 6:00PM-6:30PM. Dr. Elizabeth Powers presented information on testing wastewater for COVID-19 tracing. Council and Staff were given the opportunity to ask questions regarding the process. Conversation will continue and an update given at the April Council Meeting.

The City Council meeting was made available to the public, staff, and council (for members not interested in attending the meeting in person) through Zoom Meeting and was advertised accordingly. Those present were Mayor Ashley Sullivan, Councilors Jenni Word, Dave Elliott, Rick Freeman, Brandon Miller, Christie Huston and Jeff Yanke. Staff present; City Administrator Lacey McQuead and Librarian Denine Rautenstrauch. Fire Chief Paul Karvoski attended the meeting virtually.

Guests: Chuck Anderson, Carmen Gurule, Dr. Liz Powers, Larz Steward, Ron Pickens, Theodore Noble, Vixen Radford Weeks, Candy Bunn, Tyler Hollenback (via Zoom), Lisa Mahon (via Zoom).

Agenda Additions

Ron Pickens Skate Park update added to Old Business.

Citizen Comments

None.

Department Managers Reports:

Administrative Dept.- Lacey McQuead, City Administrator, provided her report prior to the meeting. She reviewed the report with council. Council did not have any comments or questions.

Fire Department –Paul Karvoski, Fire Chief, provided his report prior to the meeting. Paul explained that they are in the process of looking into purchasing a new truck and will be meeting with his committee in the coming week to further discuss the options. An update will be provided at the next meeting. Council did not have any comments or questions.

Library- Librarian Denine Rautenstrauch provided her report council prior to the meeting. She announced that the Library Board will be holding a board meeting on March 15th, the first since November of 2020. Councilor Huston asked for an update on obtaining the videos that were possibly available from a recently closed business. Denine explained that she had discussed the videos with Wup. They are still deciding on what direction to go, but it looked positive.

Police Department Update- Lacey McQuead explained that the department is running smooth. She has made an effort to meet with each officer weekly to make sure everything is going well. Councilor Yanke recommended continuing those weekly meeting to make sure the officers are not getting worn out. Lacey agreed.

Public Works Department: Ronnie Neil, Public Works Director, was absent but provided his report prior to the meeting.

Projects Committee: Councilor Christie Huston discussed some options for memorializing Michele Young, prior City Administrator. After discussing the options, the council decided to name the Council Chambers in her honor, ask the family of Michele's permission to hang a large picture of her in the chambers and include with the picture, a plaque showing her years of service. Lacey explained a project Michele was working on prior to leaving the City. The project consisted of designing a plaque to recognize all of the former, and current, City Mayors. Lacey stated this was something she would also like the council to consider doing, as it was something that was very important to her. Council agreed, deferring the decision back to staff and members of the council who previously worked with Michele. Lacey stated that she would work with the Projects Committee to finalize a plan and a budget for the project. This will be included in the next fiscal year.

Councilor Huston also announced that the City would not be moving forward on planning Summerfest this year. With the event being so close and a majority of the council being new to their roles as councilors, the committee decided it was best to wait another year and plan for a large event next year. Council agreed.

OLD BUSINESS

Waterline Replacement

Lacey explained the preliminary cost estimate provided by Anderson Perry. This was to replace two Prairie Creek water crossings. Lacey stated that they were hoping to keep it below \$102,000 and the lowest bid would be placed before Council for final approval. Councilor Miller made a motion to start the bid process. Councilor Huston seconded the motion. Motion passed unanimously.

Police Chief Update:

Council President Jenni Word announced that they are on the final steps of completing the pre-employment process. They have one step remaining and while they do not have a definite date, they are hoping the process is completed soon.

Skate Park Update:

Ron Pickens handed out a sheet showing different options and the costs associated with each option. The first option included the original design submitted by Mr. Pickens, a wood skatelite ramp costing approximately \$5,000. In addition to this option, they received a quote from Mark Borgerding to install a wood shelter for the ramp. This was something added to the original plan following the concerns for upkeep with a wood ramp. The structure would cost approximately \$10,000. The second option is to have Stangel Industries design a steel ramp similar to the ramps currently at the skate park that were built by Stangels. The cost for a steel ramp is approximately \$15,000. Councilor Yanke asked Lacey about the available funding from the City that was discussed at the last meeting. Lacey explained that the City of Enterprise had both Opportunity Funds and possibly money in the sinking fund for the Parks Department. She informed the committee that she would send out those numbers first thing the following morning. Mr. Pickens is going to complete a survey with high school students and have his results back to Lacey within the next couple of weeks, allowing for enough time for the Public Works Committee to review their options and look at funding capabilities. The discussion will be tabled until the April meeting.

NEW BUSINESS

CETRA Grant Applications: the following CETRA Grant Applications were received prior to the meeting and the applicants presented the applications:

- Juniper Jam- Janis Carper
- Courthouse Concert Series- Janis Carper
- Woodlands and Watershed Festival- Larz Stewart
- Alpenfest- Chuck Anderson
- Mountain High Broncs and Bulls- Vixen Radford Weeks (Lee Daggett arrived at the end of the presentation and left shortly thereafter.
- Main Street Show and Shine- Candy Bunn

After presentations, Lacey explained that the CETRA/Motel Tax Committee would meet and prepare a recommendation for grant awards to be heard during the April meeting.

Wallowa County Smoke Management Community Response Plan

Lisa Mahon presented on the final Smoke Management Plan, giving an explanation on the process of the project. Councilor Yanke thanked Lisa for her work on keeping the plan clear and concise. Councilor Yanke made a motion to approve the Wallowa County Smoke Management Community Response Plan and submit the plan to the Oregon Department of Forestry and Oregon Department of Environmental Quality. Councilor Huston seconded the motion. Motion passed unanimously.

Planning Commission Recommendation

The Enterprise Planning Commission made a formal recommendation to City Council to approve the new Design and Development Standards for the City of Enterprise, designed by Anderson

Perry. Mayor Sullivan read the recommendation for the record. Council President Word made a motion to approve the Development Standards as prepared by Anderson Perry. Councilor Miller seconded the motion. Motion passed unanimously.

Resolution No. 660

Lacey explained that Eddie Kilner had extended the water and sewer mains on Greenwood Street, along May street, which ultimately allowed for other properties owners to tie in. The last step in this project is for the City Council to adopt both the water and sewer lines that were developed by Mr. Kilner. Mayor Sullivan read Resolution No. 660, a resolution of the City of Enterprise City Council authorizing the adoption of the sewer and water line located at the intersection of Greenwood Street and Mill Street and continuing to the end of May street in Enterprise, Oregon. Lacey noted a correction in the title. Councilor Yanke made a motion to approve Resolution No. 660, with the correction to the title being made. Councilor Word seconded the motion. Motion passed unanimously

Resolution No. 661

Lacey explained that resolution No. 661, was a resolution that was discussed during work-session and was now on the table for further discussion. Councilor Yanke shared his concern with spending a large amount of funds to purchase three air filtration systems, without knowing if it would essentially help with opening the library. Councilor Elliot shared the same concern. He stated that he would not mind if we purchased one to use upstairs and then possible purchased some less expensive ones if necessary. Denine welcomed any input, stating that while her goal is to open the library, if that was not something Council was recommending, she would support that. Councilor Freeman asked what Safeway does, as there is constant traffic in the store. Denine explained that they have a central air system, something the City Library building does not have. Councilor Freeman shared his hesitance for approving such a large purchase. Councilor Huston stated that the Courthouse, also a very old building, doesn't have the air filtration systems, but stays open to the public. Denine explained that with the bookshelves in the building, the only path is a tight space between the shelving units. Councilor Yanke recommended that the discussion is tabled for the time being, giving the Library Committee and Denine the opportunity to further discuss it on Wednesday, hoping to come up with a better argument to purchase the three units, or to decide on a better option. He further stated that the plan to re-open needs to be reviewed as well. Councilor Yanke reiterated that the goal for everyone is to open the Library safely, while continuing to offer the service to the citizens.

Ordinance No. 595

Lacey explained that Ordinance No. 595 is an ordinance that amends Article 10, Chapter III or the Enterprise Municipal Code. However, it does not change the way that the City has been processing certain land-use applications. She stated that after discussing some concerns with the City Attorney, our legal counsel recommended amending the ordinance to better fit the current procedure for staff. Mayor Sullivan read Ordinance No. 595, an ordinance of the City of Enterprise amending Article 10, Chapter III of the Enterprise Municipal Code. Councilor Huston made a motion to approve Ordinance No. 595 as submitted by Lacey McQuead. Councilor Yanke seconded the motion. Motion passed unanimously.

Next Meeting

April 12th, 2021.

With no further business, meeting was adjourned.

****FOR SIGNED COPIES, PLEASE REQUEST THROUGH THE ENTERPRISE CITY HALL. THANK YOU!**

Ashley Sullivan, Mayor

ATTEST:

Lacey J. McQuead, Administrator/Recorder